

# Sandwell CEIAG Training & Support Programme



MAY 2010 - MARCH 2011

The Careers Education, Information, Advice and Guidance Development Team is pleased to offer a range of training and development opportunities to Sandwell school, college and Connexions Service staff, training providers and other partner professionals.

The training advertised is free to staff from Sandwell. Further information and booking forms will be sent well in advance of each event. Confirmation of a place on each course or conference (with the exception of Network Meetings) will be sent by email.

Comments on last year's programme included:

- *"It is always a joy and a pleasure to attend training of such a high calibre."*
- *"Useful, prompt, helpful support – thanks."*
- *"I really value the training you provide, it is always worthwhile and meaningful."*

**PLEASE NOTE:** In response to queries from some organisations, we would like to make it clear that *all events are open to all schools, colleges and training providers*. Where an event has a particular focus that makes it most appropriate to one group, e.g. schools, invitations will be sent to the main target audiences but if anyone else would like to attend a specific meeting or workshop, they should contact Linda Sankey (0121 521 2310, linda.sankey@prospects.co.uk).

## **How else can we help you? As always, we are happy to offer tailored training for all schools, colleges and units on their own premises.**

The Careers Education, Information, Advice and Guidance Development Team will work with any teams of staff, including whole teams of tutors, to deliver training tailored to your needs. This can be as part of (or all of) an INSET day or as an input to meetings.

### **CEIAG Consultancy**

Schools and colleges can request a consultancy visit (free of charge) from a member of the CEIAG Development Team to give individual advice and support on any aspect of their provision - e.g. programme, information, policy, etc.

## **Quality Standards for Young People's Information, Advice and Guidance (DCSF, 2007) - Standard 9.1:**

*'Learning providers receive training and support from external information, advice and guidance providers and others to help them to deliver programmes of career and personal development and of financial capability.'*

### **Principles of impartial careers information**

Changes made by the Education and Skills Act 2008 require schools, in the delivery of their statutory requirement to provide careers education, to ensure that information about learning options and careers is presented impartially and that advice promotes the best interests of pupils. The Statutory Guidance identifies 6 'Principles' of good quality, impartial careers education - that it:

- *Empowers young people to plan and manage their own futures*
- *Responds to the needs of each learner*
- *Provides comprehensive information and advice*
- *Raises aspirations*
- *Actively promotes equality of opportunity and challenges stereotypes*
- *Helps young people to progress*

## SANDWELL NETWORK MEETINGS

Summer Term 2010 (Invitations already sent)	Monday 5th July, 1.30 - 3.30pm ~ Sandwell TDC, Popes Lane, Oldbury, B69 4PJ. <b>Making the best use of free CEIAG resources</b>
Autumn Term 2010	Wednesday 20th October, 1.30 - 3.30pm ~ Sandwell TDC, Popes Lane, Oldbury, B69 4PJ. <b>Labour Market Information</b>
Spring Term 2011	Tuesday 8th February, 1.30 - 3.30pm ~ Sandwell TDC, Popes Lane, Oldbury, B69 4PJ. <b>Topic TBC.</b>

## SOCIAL INCLUSION NETWORK MEETING

For staff working in school and college Social Inclusion Units, PRUs, EBD schools and PAs.

<b>Summer 2010</b>	
Date: Tuesday 29th June 2010	Topic: Opening Locked Doors - helping young people avoid crime and make positive progressions (delivered by a member of the Youth Justice Board)
Time: 2.00 - 4.00pm	
Venue: Jennie Lee Centre, Lichfield Road, Wednesfield, Wolverhampton, WV11 3HT	

## LEARNING DIFFICULTIES AND/OR DISABILITIES NETWORK MEETINGS

For special schools and units and SENCOs

<b>Autumn 2010</b>	<b>Spring 2011</b>
Date: Thursday 11th November 2010	Date: Monday 7th March 2011
Time: 9.30am - 12.00pm	Time: 9.30am - 12.00pm
Venue: Black Country Living Museum, Tipton Road, Dudley, DY1 4SQ	Venue: Carters Green Business Centre, 371 High Street, West Bromwich, B70 9QL
Topic: Update on LDD developments and sharing good practice	Topic: Update on LDD developments and sharing good practice

**Links are shown to the relevant outcome(s) from Every Child Matters:**

BH = Be Healthy; SS = Stay Safe; AEW = Achieve Economic Well-Being; EA = Enjoy and Achieve; MPC = Make a Positive Contribution

## WORKSHOPS AND OTHER EVENTS

<b>SUMMER TERM</b>	<b>ECM LINK</b>
<b>West Midlands STEM Conference:</b> Wednesday 26th May, QinetiQ, Malvern: invitations have already been sent into schools and <b>booking is now closed.</b>	EA/AEW
<b>Resources Fair:</b> Friday 11th June, Himley Hall, Wombourne, DY3 4DF (drop in during 8.30am - 4.30pm). A chance to view and get independent, objective advice on a comprehensive range of careers information, advice and guidance and Connexions related resources. Our focus for 2010/2011 is on resources and support for young people with learning difficulties and disabilities and resources for work with years 7 and 8. Invitations have already been sent.	BH/SS/ EA/MPC/ AEW
<b>Involving young people in CEIAG - workshop:</b> Tuesday 6th July, 9.30 am - 12.00pm, Black Country Museum, Tipton Rd., Dudley, West Midlands, DY1 4SQ. This workshop will explore issues around gathering and using young people's views to improve the careers provision you offer.	MPC/EA/AEW
<i>It is hoped that we will also be able to offer a half day event this term, covering impartiality, the statutory guidance and other current CEIAG developments.</i>	
<b>AUTUMN TERM</b>	
<b>Introductory Course:</b> Thursday 9th September, 9.30am - 3.30pm. Prospects Head Office, Castlemill, Burnt Tree, Tipton, DY4 7UF. If you are a new co-ordinator, or are a new member of a careers team, this session will give you the knowledge, confidence and the tools to develop your students' career learning. Comprehensive free information pack provided.	EA/AEW
<b>Involving parents in CEIAG work:</b> Tuesday 7th December, 9.30am - 12.00pm, Prospects Head Office, Castlemill, Burnt Tree, Tipton, DY4 7UF.	AEW
<b>SPRING TERM</b>	
<b>Creative careers lessons:</b> Thursday 13th January 2011, 9.30am - 4.00pm, Jennie Lee Centre, Lichfield Rd., Wednesfield, Wolverhampton, WV11 3HT. Avoid death by a thousand worksheets! The trainer, Andy Griffiths, (www.malit.org.uk) is a stimulating and innovative presenter with a national reputation. If you want to make lessons more fun, and increase the learning from them, don't miss this event.	EA/MPC/AEW
<b>ICT in CEIAG Workshop:</b> Tuesday 15th March 2011, 9.30am - 3.30pm, Alumwell Business and Enterprise College, Primley Avenue, Walsall, WS2 9UA. This whole-day workshop will include a 'guided tour' of ICT resources and how to use them in the curriculum, along with the opportunity for plenty of 'hands-on' practice and exploration. A free buffet lunch will be provided.	EA/MPC/AEW

**Any institution requiring Fast Tomato or Pefinio training should contact Michele Squire (michele.squire@prospects.co.uk, 0121 521 2324).**

The Training and Support Programme has been organised by, and will be co-ordinated by, Prospects CEIAG Development Team.

For more information about any events please contact:

Linda Reason - CEIAG Development Manager - 0121 521 2329 (linda.reason@prospects.co.uk)

Sue Thacker - CEIAG Development Co-ordinator - 0121 521 2336 (sue.thacker@prospects.co.uk)